

EVANSTON DANCE ACADEMY

POLICIES AND PROCEDURES:

Please read, initial, and sign the following.....

_____ Tuition will be due the 1st of every month. There will be a \$10 late fee assessed after the 15th of every month. An additional \$10 will accumulate each month the tuition is not paid. I understand that I must pay on time to avoid any late fees.

_____ I understand that tuition is the same each month. This includes months when the studio is closed due to holidays, no school days, short months, and inclement weather. Tuition is charged if your dancer comes at all during that month. Please give notice if your dancer will no longer be attending.

_____ Dancers will be expected to wear their black class attire and shoes. I understand that class attire provides safety for my dancer, provides the ability to dance comfortably, and provides unity within each class.

_____ I understand there are additional costume costs. I understand I will be expected to pay these costs in full before each recital. I understand I am responsible to pay ½ of the costume fees by Sept. 15th. I also understand these costumes are ordered in advanced and I cannot receive my money back. There are two recitals planned for the 2018-2019 dance year. The costume balance will be due by February 1st.

_____ Children learn better in a class with no distractions. I understand that I am welcome to visit the classes the last day of each month if desired. Please don't come to class and stay on a regular basis.

_____ I agree to allow photographs/videos of my dancer to be used in studio, newspaper, studio facebook/instagram page and website: www.evanstondanceacademy.com. I understand that I must submit a written notice if I request otherwise.

_____ I understand the 1st recital will be held the beginning of December. If my dancer chooses not to continue dance (for whatever reason) I will NOT receive a Costume refund of any kind from the deposit. Any extra costume fees paid will be applied to the first week of dance, rehearsal & recital time. This is also for the 2nd recital if my dancer chooses to drop from the classes early.

_____ I understand that music at EDA is reviewed, cut, and chosen to not be offensive to the best of our ability. We encourage our dancers to not seek the internet because there are many versions of music. I understand that I can purchase cut music for my dancer's class for \$5 for individual; \$8 for family. This cost will include all songs for my dancer for one recital.

SIGNATURE _____ DATE _____